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### Volunteer Position Description

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<b>Position Title:</b>	Regional Skule Ambassador
<b>Division:</b>	Faculty of Applied Science and Engineering
<b>Department:</b>	Office of Advancement; Engineering Alumni Network (EAN) Board
<b>EAN Contact:</b>	Chair, Alumni Engagement Committee
<b>Staff Contacts:</b>	Director of Alumni Relations; Alumni Development Officer

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#### Purpose

Collaborating with the EAN Executive Board, and the Office of Advancement, a Regional Skule Ambassador is a volunteer position wherein alumni living outside the GTA help to advance the interests and priorities of the Faculty of Applied Science & Engineering.

Regional Skule Ambassadors are alumni who are interested in helping to strengthen the community of U of T Engineering off-campus, and into the world. With over 50,000 active Engineering alumni living across the globe, Regional Skule Ambassadors help to strengthen the connections our alumni have with our current students, future students, faculty, and each other.

The Office of Advancement helps connect regional alumni through online engagement, planning alumni events, and connecting our alumni with various opportunities to assist the Faculty, whether through meeting with students on PEY, helping the recruitment office, or connecting faculty with alumni to enhance research priorities.

Ambassador duties will be specific to the region where the Ambassador is located, and the priorities of the Faculty and the EAN in each region.

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#### Qualifications Required

##### Education:

Must be a graduate from the University of Toronto's Faculty of Applied Science & Engineering. U of T Engineering grads from all disciplines or levels (undergraduate or graduate) are welcome.

##### Experience:

All Engineering alumni are welcome to apply to be a Regional Skule Ambassador. The Advancement office will work with each Ambassador candidate to establish roles that are suitable to each volunteer's skill set, level of volunteer experience, and comfort level.

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#### Duties

**The below duties are examples of potential duties for a Regional Skule Ambassador. As mentioned above,** specific duties will be dependent upon skill set of each volunteer, and the priorities of the Faculty of Applied Science & Engineering within each region.

- Act as a liaison for University of Toronto Engineering alumni and students around the world. You will be responsible for improving relationships between alumni, students, and the university, with a goal of helping to build community within your region
- You may also play a role in some recruitment and admissions events for incoming students from your area



- Collaborating with student groups and other university initiatives to provide speaking, mentoring, and professional opportunities to fellow alumni and students.
- You will work closely with the EAN and the Alumni Office to build out the regional portfolio that is best suited to your area and skillset. Each regional ambassador role is unique to the region where you live.
- Act as the first point of contact for questions that could come from alumni or students that live in your region.

The Office of Advancement and the EAN will work with each Ambassador to establish goals and priorities specific to your region, and connect you with other volunteers in your area.