



Engineering Alumni Network (EAN) Impact Awards

Submitting a nomination

- To complete a nomination, please use the [nomination form here](#). This will capture all relevant contact information about the nominee and nominator.
- Once the nomination form has been submitted, a CV and 2-3 letters of support are needed to complete the package.
- The CV and letters of support should be combined into one PDF document and emailed to eanawards@engineering.utoronto.ca for submission by the nomination deadline; **March 31, 2025**.
 - Please name the file “Nominee Name_Award Name_YEAR”. Example: Jane Smith_Rising Star Award_2025
- If the nominee does not have an updated resume, [please download and complete the Resume Replacement Form here](#).

Eligibility

- Nominees must be living graduates of a University of Toronto Engineering undergraduate or graduate degree.
- Rising Star nominees must be 40 or younger on December 31 of the nomination year
- Nominations may be submitted by alumni, faculty, staff, students, colleagues and friends.
- Nominees may be nominated in only one award category
- Nominees cannot receive the same award more than once.
- Eligibility of EAN Award recipients from 2023 and earlier:
 - Early Career Award recipients are not eligible for the Rising Star Award
 - 2T5 Mid-Career Achievement Award recipients are not eligible for the Research and Innovation Award or the Industry Award
 - Malcolm F. McGrath Alumni Achievement Award recipients are not eligible for the Citizenship Award
 - Hall of Distinction recipients are not eligible for the Research and Innovation Award or the Industry Award
 - Engineering Alumni Medal recipients are not eligible for the Research and Innovation, Industry or Distinguished Alumni Awards
- Unsuccessful nominations will be considered for two cycles. Nominators will be contacted at the start of the second cycle with an opportunity to update the CV or letters of support with new information
- Current members of the Adjudication Committee and the EAN Board are not eligible to act as nominator or be a nominee for an award while they are serving and active term.
- Awards for each category need not be given every year.



Award categories (and nomination sources)

Nominees may be submitted for only one award category. Please review the award descriptions as well as the table below to help determine where their achievements are the best fit.

Award Category Applications	Academia	Industry	Notes
Rising Star	✓	✓	*Age Requirement
Research & Innovation	✓	✓	
Industry		✓	
Citizenship	✓	✓	**Contributions must be voluntary
Distinguished Alumnus	✓	✓	

*Nominees must be 40 years or younger in the year of application

**Contributions must be of a volunteer nature and not part of paid employment

Tips for nominators and letter writers

The following prompts may help prepare an effective nomination:

- Carefully read the award description for your target award. This will largely dictate the kind of information you must gather to support your nomination.
- Recruit two to three referees to write a reference letter of support. The nominator can be one of the referees but does not need to be.
- Select referees who, by virtue of their position and knowledge of the candidate, can write a letter of support that details knowledge of the nominee's work and impact in the nominating award category.
- The most important single item in your package is the letters of support.** Letters of support should give a clear picture of your candidate's achievements, and their impact, and indicate the reasons for the nomination.
- Each letter should emphasize different aspects of the nominee's achievements and impact as related to the nominating category. Nomination forms must include detailed supporting evidence of the candidate's eligibility for the award. Supporting evidence must also include personal statements from the nominator and the two referees, explaining why the nominee deserves the award.
- A maximum of three letters will be accepted. If the package contains more than 3 letters, only the first 3 will be considered by the adjudication committee.
- Prepare a thorough nomination, but please note that nomination packages must not exceed 15 pages in total, exclusive of the nomination form. For academic nominees, a shortened CV is preferred, however when that is not possible, a longer CV (resulting in a package exceeding the 15-page limit) is acceptable.
- The CV and letter of support should be combined into one PDF document and emailed to eanawards@engineering.utoronto.ca for submission by the nomination deadline.
- Name the file "Nominee Name_Award Name_YEAR". Examples: Jane Smith_Rising Star Award_2025, John Smyth_Distinguished Alumni Award_2025"