
Volunteer Position Description

Position Title:	Global Alumni Ambassador
Division:	Faculty of Applied Science and Engineering
Department:	Office of Advancement
Staff Contacts:	Director of Alumni Engagement, Alumni Relations Officer

U of T Engineering's Commitment to Equity, Diversity, and Inclusion

We are committed to fostering an environment in which each member of our community can excel, contribute, and benefit from different perspectives. Engaging students, staff, alumni and faculty from a wide range of backgrounds, we leverage all forms of diversity to promote inclusivity and create opportunities to experience working collaboratively across cultures. We aim to build a community that reflects the society we serve.

Purpose

The Global Alumni Ambassador (GAA) Program is a volunteer leadership opportunity designed to strengthen and grow U of T Engineering's global alumni network of more than 60,000 graduates. Ambassadors support Alumni Relations by leading local engagement efforts, fostering alumni connections, promoting Faculty programs and initiatives, and serving as representatives of U of T Engineering within their regions.

Role Overview

As a Global Alumni Ambassador, you will serve as a key volunteer leader helping to build and sustain meaningful connections between alumni and the Faculty of Applied Science & Engineering. This role provides opportunities to expand your professional and social network while supporting alumni engagement, student success, and faculty priorities at both local and global levels.

Key Responsibilities

Global Alumni Ambassador support U of T Engineering through three key functions; host, promote and connect.

Host

- Plan and host alumni events or gatherings per year within your region (in-person or virtual). Suggested number of events is 1 to two (2) per region, per year, however activity levels vary based on the interest of alumni in the region.

- Organize a range of engagement activities, from formal networking events to informal social gatherings
- Where relevant, provide Office of Advancement staff with staff with local insights, including recommendations on venues, timing, and regional engagement opportunities.

Promote

- Leverage personal and professional networks to promote U of T Engineering programs, events, and alumni benefits
- Engage with and amplify U of T Engineering content through social media and other communication channels
- Support student recruitment efforts by sharing your experiences as a U of T Engineering graduate at events and gatherings

Connect

- Build and maintain relationships within your local alumni community
- Strengthen alumni engagement with the university and encourage continued involvement
- Encourage alumni to keep their contact information up to date
- Facilitate connections between alumni and the University of Toronto partners to support institutional priorities.

Qualifications Required

Education:

Must be an alumnus/a of the Faculty of Applied Science & Engineering. “Alumnus/a” means anyone who has received a degree, post-secondary diploma or for-credit certificate from the Faculty, or who has completed one year of full-time studies or equivalent while registered in the Faculty, who is no longer registered as a student and who is not a member of the teaching or administrative staff of the University.

Experience:

All Engineering alumni are invited to apply for the Global Alumni Ambassador (GAA) program. Ideal candidates are those who enjoyed their time at U of T and are eager to develop strong community-building skills. Please note that roles are appointed based on regional alumni population, departmental priorities and the strategic goals of the Faculty of Applied Science & Engineering.

Duties

Global Alumni Ambassador Participation

Participates in Global Alumni Ambassador activities including:

- **Attend** quarterly virtual meetings with other Global Alumni Ambassadors to discuss regional and faculty updates.
- **Host or support** one to two U of T gatherings in your region annually.



- **Serve** each Global Alumni Ambassador serves a one (1) year term, renewable for up to 3 years total, at the discretion of the Advancement Office and the EAN.
- **Support** local recruitment events as availability permits.
- **Engage** with regional alumni via LinkedIn, email, or in person.
- **Promote** U of T events to alumni and friends within your region.